

REPUBLIC OF KENYA



COUNTY GOVERNMENT OF KERICHO
INVITATION TO REGISTER AS SUPPLIERS, CONTRACTORS AND SERVICE PROVIDERS FOR
FINANCIAL YEAR 2020/2021– 2021/2022

No	Tender No.	Item	Eligibility
1.	CGK/R/001/2020/2022	Supply, Delivery, Installation and Servicing/ Maintenance of Disaster Management Equipment and Materials (Fire Fighting etc)	Open
2.	CGK/R/002/2020/2022	Supply and Delivery of Staff Uniform	Women
3.	CGK/R/003/2020/2022	Provision of Sanitary and Cleaning Services	Women
4.	CGK/R/004/2020/2022	Supply and Delivery of Office and Household Furniture	Women
5.	CGK/R/005/2020/2022	Repair and Maintenance of Office Equipment & Furniture	Youths
6.	CGK/R/006/2020/2022	Supply and Delivery of Fire Proof Safes, Bulk Filers and Fireproof Cabinets	Open
7.	CGK/R/007/2020/2022	Supply and Delivery of office furnishings and fittings (Curtains, Carpets, Shears and Blinders etc)	Open
8.	CGK/R/008/2020/2022	Supply and Delivery of Household Appliances (Household Fridges, Microwave, Cooker, Heater etc)	Open
9.	CGK/R/009/2020/2022	Provision of Catering Services	Open
10.	CGK/R/010/2020/2022	Provision of Security Guarding Services	Open
11.	CGK/R/011/2020/2022	Provision of Conference Facility and Accommodation	Open
12.	CGK/R/012/2020/2022	Provision of Training, Capacity Building and Team Building Service	Open
13.	CGK/R/013/2020/2022	Provision of Air Ticketing Services	Open
14.	CGK/R/014/2020/2022	Provision of Legal Services	Open
15.	CGK/R/015/2020/2022	Hire of Plant, Machinery and Equipment	Open
16.	CGK/R/016/2020/2022	Supply and Delivery of Murram	Open
17.	CGK/R/017/2020/2022	Supply of Petroleum Fuel, Oils and Lubricants	Open
18.	CGK/R/018/2020/2022	Supply and Delivery of Tyres, Tubes and	Open

		Batteries for Motor Vehicles, Plants & Motor Cycles	
19.	CGK/R/019/2020/2022	Supply and Delivery of Spare Parts for Motor Vehicles and Motorcycles	Open
20.	CGK/R/020/2020/2022	Repairs and Servicing of Motor Vehicles and Motor Cycles	Open
21.	CGK/R/021/2020/2022	Repairs and Servicing of Plant, Equipment and Machinery	Open
22.	CGK/R/022/2020/2022	Supply of Power Backup System, Power Generators & Solar Equipment	Open
23.	CGK/R/023/2020/2022	Provision of Car Hire & Transportation Services	Open
24.	CGK/R/024/2020/2022	Provision of Installation & Maintenance of Street Lights	Open
25.	CGK/R/025/2020/2022	Supply and Delivery of Electrical Items, Appliances, Fittings & Accessories	Open
26.	CGK/R/026/2020/2022	Provision of Construction/Maintenance of Road Works	Open
27.	CGK/R/027/2020/2022	Provision of Construction Works of Box Culverts, Ring Culverts, Footbridges and other Drainage Structures	Open
28.	CGK/R/028/2020/2022	Provision of Road Markings and Signages	Open
29.	CGK/R/029/2020/2022	Supply and Delivery of Medical Equipment and Instruments(lab, dental, x-ray, theatre, ophthalmology, CT scan, rehabilitation, renal and HDU/ICU)	Open
30.	CGK/R/030/2020/2022	Supply and Delivery of Hospital Linen, Hospital Scrubs and Patient Uniforms	Open
31.	CGK/R/031/2020/2022	Supply and Delivery of Medical Gas	Open
32.	CGK/R/032/2020/2022	Provision of Servicing, Repairs and Maintenance of Medical Equipment, Plant and Machinery	Manufacturers
33.	CGK/R/033/2020/2022	Supply and Delivery of Pharmaceuticals	2 pharmacy n poisons board
34.	CGK/R/034/2020/2022	Supply and Delivery of non-pharmaceutical & dressing materials	Open
35.	CGK/R/035/2020/2022	Supply and Delivery of Medical Laboratory Reagents	KMLTTB (Kenya medical lab technicians and technologists board min 2 staff)
36.	CGK/R/036/2020/2022	Supply and Delivery of Wood Fuel and Cooking Gas	Open
37.	CGK/R/037/2020/2022	Supply sand Delivery of Food Stuff (e.g.	Open

		Beef, Goat meat, Mutton, Chicken Meat, Eggs	
38.	CGK/R/038/2020/2022	Provision of Tailoring Services	Open
39.	CGK/R/039/2020/2022	Supply and Delivery of X-ray Consumables	Pharmacy and Poisons Board
40.	CGK/R/040/2020/2022	Provision of Web Development and Maintenance Services	Open
41.	CGK/R/041/2020/2022	Supply of Computers, Printers, Scanners, Laptops, UPS, Shredders and Photocopiers.	Open
42.	CGK/R/042/2020/2022	Repair/Service of Computers, Printers and Photocopiers	Youth
43.	CGK/R/043/2020/2022	Provision of Internet Service, Networking Services (LAN & WAN)	Open
44.	CGK/R/044/2020/2022	Supply of Farm Inputs, Herbicides, Insecticides, Acaricides & Pesticide Chemicals, Veterinary Drugs & Animal Sprays and Spraying Equipment	Open
45.	CGK/R/045/2020/2022	Supply of Fingerlings, Fish-Feeds and Fish-pond Materials	Open
46.	CGK/R/046/2020/2022	Construction of greenhouses/ supply and delivery of greenhouse equipment and materials	Open
47.	CGK/R/047/2020/2022	Supply and Delivery of Tree/fruit Nursery Equipment & Materials.	Open
48.	CGK/R/048/2020/2022	Supply and Delivery of Livestock/Poultry/ Fish Feeds & Ingredients for Feed Formulation.	Open
49.	CGK/R/049/2020/2022	Provision of Construction Services for Surface Waters (Spring Protection, Water Supply Pipelines, Dams etc)	Open
50.	CGK/R/050/2020/2022	Provision of Construction Services for Ground Waters (Borehole Related works)	Open
51.	CGK/R/051/2020/2022	Supply of GI, UPVC, HDPE pipes & pipe fittings	Open
52.	CGK/R/052/2020/2022	Maintenance of Sewerage Systems and Cleaning of Lagoons	Open
53.	CGK/R/053/2020/2022	Supply of Trees Seeds, Tree and Flower Seedlings, Indoor Potted Plants and Maintenance of Model Tree Nurseries	Open
54.	CGK/R/054/2020/2022	Provision of Garbage Collection, Transportation and Disposal Services	Open
55.	CGK/R/055/2020/2022	Provision of Fumigation and Pest Control Services	Open

56.	CGK/R/056/2020/2022	Supply and Delivery of Hardware materials, Paints and Thinners and Miscellaneous Materials	Open
57.	CGK/R/057/2020/2022	Provision of Consultancy on Natural Resources Management, Environment & Natural Resources Conservation etc.	Open
58.	CGK/R/058/2020/2022	Provision of Interior Décor, landscaping/ beautification services and litter bins	Open
59.	CGK/R/059/2020/2022	Provision of Environmental Impact Assessment and Audit Services Hydro-geological Survey, Baseline Surveys, Forest Management Plans etc.	Open
60.	CGK/R/060/2020/2022	Supply and Repair of Litter Bins and Skips	Open
61.	CGK/R/061/2020/2022	Provision of Printing and Publishing Services	Open
62.	CGK/R/062/2020/2022	Provision of Screen Printing, Neon Signs and Tagging/Bar-coding of Assets	Open
63.	CGK/R/063/2020/2022	Provision of Security Printing Services (for Accountable Documents etc)	Open
64.	CGK/R/064/2020/2022	Supply and Delivery of Newspapers, Magazines, Periodicals & Documentaries	Open
65.	CGK/R/065/2020/2022	Provision of Debt Collection and Auctioneering Services	Open
66.	CGK/R/066/2020/2022	Provision of Construction and Renovation/ Refurbishment/ Redecoration Works of Buildings/ Houses Monuments and Fountains	Open
67.	CGK/R/067/2020/2022	Provision of Electrical Works Building	Open
68.		Provision of Mechanical and Plumbing Works	Open
69.	CGK/R/068/2020/2022	Provision of Consultancy Services (Quantity survey, project management, architectural physical planning, structural engineering etc.)	Open
70.	CGK/R/069/2020/2022	Provision of Land and Property Valuation Services	Open
71.	CGK/R/070/2020/2022	Provision of Land Surveying Services	Open
72.	CGK/R/071/2020/2022	Provision of Event Organizing Services (Hire of Tents/Chairs, Public Address System, Red Carpet, Raised Podium etc.)	Open
73.	CGK/R/072/2020/2022	Supply and Delivery of Industrial AND Horticulture Crops Planting Materials (Seeds, Seedlings and Cuttings)	Open
74.	CGK/R/073/2020/2022	Development of Cloud and Mobile Applications	Open

75.	CGK/R/074/2020/2022	Supply and Maintenance of CCTV Equipment and Accessories	Open
76.	CGK/R/075/2020/2022	Supply and Servicing of Data Centres, Power backups / UPS units	Open
77.	CGK/R/076/2020/2022	Supply and Implementation of Virtualization Systems & Disaster Recovery Solutions	Open
78.	CGK/R/077/2020/2022	Supply of Document Management Systems Including Contract	Open
79.	CGK/R/078/2020/2022	Supply and Installation of Microsoft Licenses including Sharepoint/ Office 365/ Exchange	Open
80.	CGK/R/079/2020/2022	Supply of Security Systems (Firewalls) & Penetration Testing services	Open
81.	CGK/R/080/2020/2022	Supply and Delivery of Dental Consumables	Open
82.	CGK/R/081/2020/2022	Supply and Delivery of Ophthalmology consumables	Open
83.	CGK/R/082/2020/2022	Supply and Delivery of Dry Foods (beans, sorghum, millet, maize, rice etc)	Open
84.	CGK/R/083/2020/2022	Supply and Delivery of Green Groceries (vegetables, fruits etc)	Open
85.	CGK/R/084/2020/2022	Provision of Mechanical and Plumbing Works	Open
86.	CGK/R/085/2020/2022	Supply and Delivery of Surveying Equipment	Open
87.	CGK/R/086/2020/2022	Consultancy Services for Planning and Survey	Open

The County Government of Kericho invites applications for prequalification as suppliers, contractors and service providers from eligible **candidates** as follows:

Interested eligible candidates may obtain further information at Department of Finance and inspect the prequalification documents at the county **website** www.kericho.go.ke.

A complete prequalification document may be obtained by interested candidates free of charge from the county website: www.kericho.go.ke.

Completed prequalification documents are to be enclosed in plain sealed envelopes, marked with the prequalification number and be deposited in room 104 **located at Kericho county headquarters ground Floor**. All queries regarding this tender should be directed to the undersigned.

Chief Officer, Finance.

Act 2015

List of registered suppliers.

57. (1) The head of the procurement function of a procuring entity shall maintain and update lists of registered suppliers, contractors and consultants in the categories of goods, works or services according to its procurement needs.

(2) Submission of names shall be continuous and the registration list shall be updated periodically as prescribed in Regulations and in accordance with this Act.

71. (1) The head of procurement function shall maintain and continuously update lists of registered suppliers, contractors and consultants in various specific categories of goods, works or services according to its procurement needs.

Registration of suppliers.

(2) An application to be included in the list of the procuring entity may be made at anytime, at no cost and shall contain proof of the following —

(a) eligibility criteria as prescribed in this Act; and

(b) capability criteria that defines necessary qualifications, experience, resources, equipment and facilities to provide what is being procured;

(3) A tenderer may seek clarification from the candidate or relevant government agency on eligibility but not on capability.

(4) The lists shall be applied on the alternative procurement methods as specified and appropriate and the list shall—

(a) be generated through portal, websites and people submitting hard copies of their intention to supply;

(b) allow for continuous applications and hence updating;

(c) be evaluated leading to registration on a biannual basis;

(d) be generated through market knowledge and survey; and

(e) be as may be prescribed.

Regulations 2020

- (1) Pursuant to section 57(2) of the Act, the suppliers register shall be updated every six months in accordance to section 71 of the Act.
- 2) The list developed under sub-regulation (1) above, shall be for the procurement of alternative procurement methods in accordance with the provisions of the Act and these Regulations.
- (3) The registration referred under sub-regulation (1) above will be undertaken when suppliers submit their registration documents to confirm their eligibility to the procuring entity.
- (4) The list of registered suppliers or contractors or consultants referred to in sub-regulation (1) above shall be prepared by the head of procurement function in accordance with section 71 of the Act.
- (5) When updating the list in sub-regulation (4) above, a procuring entity shall notify the new vendors of their admission into the list.
- (6) A procuring entity may validate the list after every two years.

REGISTRATION OF SUPPLIERS REG 83 -84

Pursuant to section 71(4) (e) of the Act, a procuring entity may generate a list of suppliers by way of invitation of registration of suppliers

Where an accounting officer conducts a registration procedure pursuant to the Act, it shall publish an invitation to candidates to submit applications to be registered.

The invitation referred to in sub-regulation (1) above, shall include –

- (a) the name, address and contact details of the procuring entity;
- (b) an outline of the procurement requirement, including the nature and quantity of goods, works or services and the location and timetable for delivery or performance of the contract;
- (c) statement of the key requirements and criteria to pre-qualify;
- (d) instructions on obtaining the pre-qualification documents, including any price payable and the language of the documents; and

Instructions on location and deadline for submission of applications for registration.

- (5) For greater certainty, the notice for registration of suppliers shall not apply to the youth, women and persons with disabilities. .

Registration Procedure

- (1). A procuring entity shall promptly issue registration documents to all candidates who request them and shall maintain a record of all candidates to whom documents are issued.
- (2). The registration document shall contain all information necessary for the potential candidates to prepare and submit applications to be registered.
- (3). Without prejudice to the generality of sub-regulation (2)above, such information shall include –
 - (a) the name, address and contact details of the procuring entity;

- (b) details of the procurement requirements, including the nature and quantity of goods, works or services and the location and timetable for delivery or performance of the contract;
- (c) instructions on the preparation of applications to register, including any standard forms to be submitted and the documentary evidence and information required from candidates;
- (d) instructions on the sealing, labeling and submission of applications to pre-qualify, including the location and deadline for submission; and
- (e) information on how applications will be evaluated.

(4). The procuring entity shall allow the candidates at least fourteen days to prepare and submit their applications to be registered;

(5). The procuring entity shall promptly respond to all requests for any clarification relating to the registration document where such requests are received before the deadline for submission.

(6). The procuring entity shall, in writing, record the results of its evaluation of applications for pre-qualification using the evaluation criteria in the